



JOB DESCRIPTION

IT Software Engineer

Purpose: An IT Software Engineer uses computer programming skills to design, build, test, and support applications that address software needs.

Essential Functions:

- Report to work on time and in accordance with all applicable attendance policies
- Maintain good relationships; be approachable
- Analyze complex needs, gather inputs, identify challenges and recommend engineering solutions
- Design and execute internal software application projects
- Write software in web-based object oriented format similar to ASP.NET, C#, and Javascript
- Design and maintain relational database programs; build and execute SQL scripts
- Promote coding and architecture best practices including code reusability, testing, documentation and review
- Automate processes, integrate systems, and reduce manual tasks
- Troubleshoot and debug common software application errors
- Provide ongoing maintenance, support and enhancements in existing systems and platforms
- Assist employees in learning company IT systems, promote adoption of software solutions, help remove barriers to use.
- Review user feedback and improve application usability.
- Participate in and help coordinate installation, testing, and launch of major software systems
- Maintain safe, professional, and organized work environment
- Keep Direct Supervisor informed
- Accept constructive feedback and adjust practices
- Abide by Employee Handbook and policies which may be implemented from time to time and immediately report any violations of the same by others

Reasonable accommodations may be provided to qualified individuals with disabilities in accordance with applicable federal and state law.

Required Traits:

- Integrity
- Treat Employees with Respect
- Attention to Detail

Competencies:

- Learn and Grow
- Manage Complexity
- Analysis and Critical Thinking
- Collaborate
- Agile Project Management
- Agile Application Development
- Database Technology
- Software Architecture
- Understand Technical Requirements

Reports to: IT Systems Director

Position Type: Exempt

Work Environment: This job operates in a clerical, office setting. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.

Physical Demands: Employee is continuously required to exercise close vision and ability to adjust focus. Employee is frequently required to talk and hear; stand, sit, and walk; lift and/or move up to 10 pounds. Employee is occasionally required to stoop, kneel, or crouch; exercise color vision and depth perception; lift and/or move up to 15 pounds; use fingers and hands to grasp, handle, push, reach, or feel.

Required Education: Bachelor's Degree in IT or Computer Programming or 5 years of experience in IT or related field

Required Experience: None required

Other Duties: This job description is not designed to cover or contain a comprehensive listing of duties, responsibilities, or activities required. Duties, responsibilities and activities may change or be assigned within discretion of management.

Application: Must fill out an application in person at 12124 CR 111, Paulding, OH 45879